

MONTGOMERY YMCA
CAMP CHANDLER CONTRACT AGREEMENT

GROUP CONTRACT

Date: _____

Name of Group: _____

Person in Charge: _____

Address: _____

Telephone: _____

Zip Code: _____

This contract guarantees the use of YMCA Camp Chandler's designated facilities for the above-mentioned group. Other groups may be allowed to use the camp's facilities at the same time.

DEPOSIT: A non-refundable deposit of \$_____ will be required to guarantee rental (unless otherwise stated). The deposit is deducted from your total fee and must accompany this contract. Groups must cancel prior to a week of their visit or they will be charged for the entire visit.

GROUP INFO:

The camping period shall begin at:

Time: _____

Date: _____

and end at:

Time: _____

Date: _____

The following meals will be served: _____

Your cost will be based on:

_____ day camp picnic group

_____ overnight group

Expected number: _____

Cost per person: \$ _____

Additional facilities or services: _____

The undersigned affirms that they have read the terms of this contract and the rules and regulations carefully and agrees to comply with said terms, rules and regulations.

_____ is responsible for the safety of its participants.

Further, _____ agrees to indemnify and hold harmless the YMCA (including its employees) from any liability with respect to _____.

Group Representative
(Person in Charge)

YMCA Camp Chandler Specialist

Date: _____

Date: _____

Signed: _____

Signed: _____

PAYMENT: The expected number in attendance will be stated in this contract. An exact guaranteed minimum number must be given to the Group Specialist at (334) 269-4362 at least (7) days in advance of arrival date. Your group or organization will be billed for at least the minimum number regardless of number attending. If a representative of your group fails to notify Camp Chandler of guaranteed number, the number indicated on this contract will be used as the minimum number for billing purposes.

Standard rates may be negotiated when the number of meals or time in camp varies from standard. All rates include use of recreational facilities (fishing, volleyball, softball field, basketball court, and horseshoes) and the assistance of Camp Staff. Any recreational facilities must be requested at least seven (7) days prior to your visit to Camp Chandler. Each group is invited to discuss the menus with the Group Specialist and/or visit Camp Chandler prior to the camping period.

Please complete the top copy and return it with your deposit to: Camp Chandler, P. O. Box 2336 Montgomery, AL 36102. The bottom copy is for your records.

RULES AND REGULATIONS: The organization agrees to comply with the "Camp Chandler's Rules and Regulations". The representative of the group or organization agrees to acquaint its members with the rules and assist the Camp Staff in their enforcement.

YMCA CAMP CHANDLER'S RULES AND REGULATIONS

1. Upon arrival at Camp, the person in charge must register with the Camp Staff.
2. Group leadership will be responsible for participants needs and behavior.
3. Stables and buildings not agreed on in the contract are off limits for your safety and protection.
4. No swimming or boating without a YMCA lifeguard on duty and pre-arranged with the Camp Specialist prior to your group's visit to Camp.
5. Groups may not be at the waterfront area, high ropes area, or horseback areas without a camp staff member present.
6. Rock and stick throwing is not allowed.
7. No swimming or boating allowed off of the Chandler Lodge dock.
8. Shoes must be worn at all times.
9. In case of emergency, please alert the Camp Chandler staff member on duty.
10. Life preservers must be worn by all while boating.
11. Fireworks are not allowed.
12. The camp takes no responsibility for personal property.
13. Personal Archery and Riflery equipment must be checked in and locked up at the camp office.
14. All swim participants must take a swim test prior to participating.
15. Lifeguards and Program Staff's instructions must be followed at all times.
16. No use of alcoholic beverages at any time on CAMP PROPERTY.
17. For safety purposes, no smoking in the cabins or Camp buildings. Smoking is not allowed by anyone under the age of 18.
18. Closed toed shoes and long pants must be worn at horseback riding.
19. Helmets must be worn at all horseback riding and challenge activities.
20. No caterers allowed.
21. Transportation of persons in non-passenger vehicles such as the back of pick-up trucks is prohibited other than in Camp Chandler sanctioned activities such as a hay ride.
22. Cars must be parked in designated areas after unloading and remain parked until group's departure.
23. The camp speed limit is 12.5mph.
24. All fires are limited to barbecue pit, fireplaces and campfire ring.
25. Some recreational equipment (putt putt, gameroom, sports & games, frisbee golf, water balloons) may be checked out from Camp personnel and must be returned.
26. All other programs must be scheduled ahead of time and led by a trained Camp Chandler staff member.
27. Groups using the Camp will assume full financial responsibility for damage to Camp property caused by unauthorized activity.
28. All participants must have a signed waiver submitted to the camp office.
29. Groups must have liability insurance coverage and submit a certificate of insurance with the Montgomery YMCA listed as an additional insured.

30. Camp and cabins are to be left clean.
31. Please, no cursing or foul talk.
32. All groups need to have a staff screening policy. All camp staff have gone through an interview process, 3 reference checks, a criminal background check, and a DHR Child Abuse and Neglect check.
33. User groups are not allowed to use the camp kitchen.
34. Upon leaving Camp Chandler, the person in charge must check out with Camp Staff.

Clean Up: The stated organization agrees to be responsible for all damages to the building, premises, and equipment beyond normal wear. The group also agrees to clean up after all trash in cans, wash off tables, mop up floor spills and return furniture to original place. A charge of \$100.00 will be added to bill if camp is left disorderly. (Camp Staff will do all necessary cleaning for group at a pre-arranged charge).

Health Care Policies and Procedures – Groups Using Camp Chandler

Policy

Camp Chandler will provide health-care personnel, treatment, supplies, and emergency transportation only for individuals and groups for whom Camp Chandler has responsibility for supervision and major programming.

For weekend retreat and day programs using camp facilities and limited services (food service, program specialists, etc.), Camp Chandler is not responsible for providing personnel, supplies, transportation, or health-care services.

Procedures

1. Groups must provide their own adults currently certified in first aid and CPR, who are responsible for health needs of the group. Camp Chandler will have a staff person on site at all time that has certification in CPR, 1st Aid, and AED that can act in an emergency. An AED is available on site.
2. Groups are responsible for gathering and maintaining information on all members of the group that includes name, address, emergency contact names and numbers, and any allergies/health conditions/restrictions. For minors without a parent on-site, group leaders should also have signed permission to seek emergency treatment. Group leaders are responsible to inform camp of any allergies or restrictions of their group that may affect camp services provided (e.g., food service, program activities).
3. Groups are responsible for their own emergency transportation. Phone numbers and locations of local EMS providers, clinics, and hospitals are posted near all phones available to groups. Camp Chandler does have 911 service.
4. Groups are responsible for providing their own first-aid supplies and equipment.
5. Orientation for groups will include updated emergency procedures for the camp, including information on how to contact camp personnel in an emergency.
6. Health information and permission to treat forms must accompany groups on trips where transportation is provided by the camp. Supervision ratios of 1:15 must be maintained.